

The Source: Personnel Information Service

Phone: 800-700-7029 E-Mail: CustomerService@thesource.bz Web: www.employment-screening.com

Employment Background Check Disclosure and Authorization

In connection with my application with the prospective (current) employer listed below, I understand that background information verifications may be conducted for the permissible purpose of Employment Screening by The Source on that prospective (current) employer's behalf. I understand that these verifications may include Consumer Credit Reports specifically designed for employment purposes, criminal history, civil cases in which I have been a principal, driving records, previous employment history (including salary), educational history (including Grade Point Average), OIG (office of the Inspector General) Exclusions, SAM (System for Awards Management) Exclusions and/or Professional Licensing. I further understand that The Source may contact any current or previous employer, references, schools, government agencies or other entities for the purpose of verifying the information I have provided on my employment application.

- This report will contain a credit report which is permissible under the following basis of subdivision (a) of Section 1024.5 of the Labor Code (CA applicants and employees):

I hereby authorize any party or agency contacted by The Source on behalf of the prospective (current) employer listed below to furnish the above mentioned information. I have read this entire document, and I understand that by signing I am giving my permission to perform this background verification.

- I would like a copy of my report to be provided to me by this potential employer
- I acknowledge receipt of the "Notice Regarding Background Investigation Pursuant to California Law" (CA applicants and employees)
- I acknowledge receipt of Article 23-A of the New York Correction Law (NY applicants and employees)
- I acknowledge receipt of the Fair Chance Ordinance (San Francisco Police Code Article 49) (San Francisco City and County Applicants and Employees)

Identifying Data Please

Print Clearly!

Name _____

AKA/Maiden Name _____ Daytime Phone _____

Social Security No. _____ Date of Birth _____ E-Mail _____

Driver's License No. _____ State Issued _____

Current Address _____

City, State & Zip _____

Prospective Employer _____

Applicant's Signature _____ Date _____

You have a right to request information regarding the nature and scope of any background verifications done on behalf of the prospective employer. In the event that your report contains information you believe to be erroneous you must inform the prospective employer within seven (7) days of the time that the Pre-Adverse Action letter is sent to you. You can also contact The Source at the phone number or e-mail address above for further investigation.